

SAHMRI Consumer and Community Advisory Group

Member Position Description

Group title	SAHMRI Consumer and Community Advisory Group (the Advisory Group)
Group purpose	The purpose of the Advisory Group is to support implementation of the SAHMRI Consumer and Community Engagement Framework and provide strategic advice to the SAHMRI Board on how it can effectively be translated into day-to-day practice across the institute.
Responsibilities	Advisory Group members will be responsible for: <ul style="list-style-type: none"> attending and actively participating in Advisory Group meetings and responding to reasonable and agreed out-of-session requests for advice. keeping informed about contemporary consumer and community engagement models and practices, and other processes specific to working in health and medical research (e.g. NHMRC grant application process) via the information and training opportunities provided by SAHMRI. participating, as agreed, in activities which promote the work of the Advisory Group across the SAHMRI community. providing support and mentorship, as agreed, to the SAHMRI Consumer Engagement Senior Project Officer and other consumer representatives engaged across SAHMRI.
Desirable experience, skills and knowledge	Members of the Advisory Group will have: <ul style="list-style-type: none"> a comprehensive understanding of the Framework. experience in providing health and research organisation with strategic advice. an understanding of contemporary, inclusive consumer and community engagement models and practices. experience in undertaking consumer and community engagement activities within research projects and/or operational activities. demonstrated capacity to work respectfully, collaboratively and inclusively with a broad range of people and communities. experience in advocating for, and promoting the importance of, consumer and community engagement in health and medical research within SAHMRI, the state and/or nationally. an ability to analysis data and provide practical solutions.
Support provided	SAHMRI will be responsible for providing Advisory Group members with: <ul style="list-style-type: none"> information and training and development opportunities. resources needed to undertake agreed tasks.
Additional notes:	
<ul style="list-style-type: none"> The Advisory Group will meet five to six times per year, or as mutually agreed, for a minimum of 2 hours. The estimated time commitment is 3 hours per month. However, there may be occasions when members are requested to attend events, or training and development opportunities that are in addition to this estimated time commitment. Members can nominate a proxy for endorsement by the Advisory Group. Consumer representative members are eligible for sitting fees and reimbursement for out of pocket expenses in-line with the <i>SAHMRI Consumer and Community Engagement Policy for Reimbursement and/or Sitting Fees of Advisory Groups (Attachment 1)</i>. 	
For more information, please contact:	
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